

# Year 6



## Hartshill Academy

Part of The Midland Academies Trust

### Welcome to the Hartshill Academy

Hello and welcome to Hartshill Academy. We are looking forward to welcoming you all in September. I am sure we have met some of you already on our Year 5 day last year or at our Open Evening, so hopefully you have had a chance to see Hartshill Academy at some point already. Do not worry if you haven't; we will have a new building in September.

The purpose of this newsletter is to answer some of the questions you may have. There is also an opportunity for you to ask some extra questions at the end of this newsletter too.

### Key people at Hartshill Academy

Miss  
Stubbs  
Assistant  
Principal  
Transition



Miss  
Wallbank  
Year 7  
Pastoral  
Leader

### What will happen on your first day?

You will say goodbye to your parents if they bring you to the school gate and you will all come in and meet **under the canopies**. We will make sure you know where to go. Miss Wallbank will remind you which form group you are in. You will then come to assembly with your new form.

All Year 7 will begin the day in assembly with our Principal, Miss Taylor.

After assembly you will go to your new form room with your form tutor and the rest of your form. You will be given your timetable. Your form tutor will go through some important information with you and you will have a chance to ask questions.

Your first day will not be the same as the rest of the days at school as you will spend quite a lot of time learning our school routines. You will have break and lunchtime at the normal times.

*You will have one day each week when you come to school in your PE kit. This looks to be a Thursday but we will let you know if this changes before September.*

### What do I need to bring with me on my first day?

*Just yourself! You should come to school in your new school uniform and bring a school bag big enough to carry A4 exercise books. It is a good idea to bring a bottle of water and snack if you wish.*

*Make sure your parents have put money onto your dinner account if you are going to have family lunch or bring some money so that you can top up your account. If you do not want to buy lunch, then bring a packed lunch with you.*

*Please do not bring valuables with you. Hartshill is a big school and, with moving rooms, things can easily get lost or damaged.*

# Heart - Ambition - Respect - Tenacity

### ***What about school uniform?***

You will have received a link to forms for your parents to read through and complete. In this pack there is information on what uniform you will need.

Make sure you follow the uniform guides, do not buy trousers, skirts or shoes that do not follow these guidelines, as we have high expectations for our uniform and want every pupil to be smart.

#### **School Uniform**

School blazer

White shirt with long or short sleeves

Must be tucked in and the top button must be done up

School tie

Plain black jumper—optional

Plain black tailored trousers

Trousers should be smart and business like

Black pleated skirt

Plain black socks or tights

Shoes must be plain black, flat heeled, leather / leather-look. Plain black boots can be worn under trousers

#### **Uniform Don'ts**

Trousers - No skinny-fit trousers, jeans or leggings. No skin tight material. No ankles should be on show.

No fashion hoodies to be worn in school or in PE

No cotton trousers to be worn in PE, sports leggings only

No skirts more than 1 inch above the knee

No rings or bracelets

No nail varnish or acrylic nails.

No excessive and impractical length nails.

No false eyelashes

No extreme hairstyles or unnatural colours

No body piercings or tattoos

Earphones should not be worn on the school site

**At Hartshill Academy  
we wear our  
uniform with pride**

### ***What are the times of the school day?***

The school canteen is open from 8.00am for pupils who want to have a breakfast at school. All pupils can have free breakfast of either cereal or bagels from the canteen between 8.00am and 8.40am

**All pupil must arrive by 8.40am when the gates will be closed.**

**The final lesson of the day finishes at 3.20pm**

### ***What will happen about changing into PE kit at Hartshill Academy?***

On Thursdays (subject to change) you will have PE and you will be expected to come in your PE kit every Thursday. In winter we recommend bringing spare joggers in case you get muddy during your PE lesson.

#### **PE Uniform**

Academy sports polo top

Shorts - plain black

or

Track pants - plain black

or

Sports leggings - plain black

Academy hooded sports top - black with academy logo

Sports socks

Trainers

Football boots

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## Starting Secondary School

<https://www.bbc.co.uk/bitesize/tags/zh4wy9q/starting-secondary-school/1>

There are some really helpful videos on here you can watch which will help you see that moving from Primary to Secondary school isn't as scary as you think it might be.

<https://www.bbc.co.uk/teach/transitioning-to-secondary-school/zkc9pg8>

Look at this website and show your parent/carer as there is some really useful information that will help you realise what you don't need to worry about joining your new school.



### Making new friends

How to make lasting friendships at your new school.

STARTING SECONDARY SCHOOL



### The size of the school

Get used to the size of your new school and find your way around.

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### Favourite thing about secondary school

Some of the new and exciting opportunities to look forward to when you start secondary school.

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### Coping with classwork

Getting used to new lessons, new teachers and avoiding detention!

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### Year 7: A day in the life

Follow Alfie through a typical day in Year 7.

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### Braydon vs Mr Burton: the truth about starting secondary school

YouTuber, Braydon Bent challenges head teacher, Mr Burton about the realities of starting secondary school.

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### Will I lose my old friends?

How to keep in touch and make new friends.

STARTING SECONDARY SCHOOL



### Developing friendships

Talking to new people and being understanding.

STARTING SECONDARY SCHOOL

## Who can I go to if I am worried about something?

If you are worried about anything at Hartshill Academy you can talk to any member of staff.

You will have your own HART coach, who is your form tutor, so most pupils prefer to talk to them as they will see you everyday.

You can also talk to your Pastoral Leader, Miss Wallbank.

We also have several members of staff you can go to who are part of our safeguarding team. Hartshill is a much bigger academy than you are used to but there are lots of people you can go to if you are worried about anything.

Every time our safeguarding list is updated, the newest version is put onto our website, so keep an eye out for any changes.



Hartshill  
Academy

## SAFEGUARDING

### Reporting an Incident

If you have concerns about a possible risk of harm to a child, please inform one of the members of staff below and record on CPOMS.

Mr Behan  
Designated  
Safeguarding Lead



Miss Taylor  
Principal



Mrs Hiatt  
Safeguarding  
Officer



Miss Copson  
Pastoral Leader  
Early Help



Mrs Cashmore  
Social Worker



Mr Dawes  
Vice Principal



Mr Showler  
Assistant Principal



Mr Wilkins  
Assistant Principal



Miss Stubbs  
SenCo



Miss Merrigan  
Pastoral Leader



Mrs Gittings  
Pastoral Leader



Miss Wallbank  
Pastoral Leader



Miss Bates  
Pastoral Leader



Mrs Corcoran  
Pastoral Leader



Mrs Hartman  
Family Liaison  
Officer



Miss Goode  
Attendance Officer



Mrs Cleaver  
Behaviour Manager



Mrs Underwood  
Admin/Reception



Miss Whetton  
Business Manager



**Get help - don't keep it a secret  
talk to someone that can help**

[pleasehelpHHA@midlandat.co.uk](mailto:pleasehelpHHA@midlandat.co.uk)

## How will I make new friends?

Miss Wallbank, Pastoral Leader of Year 7, has spoken to your Year 6 teacher already, so she knows who you work well with from Primary school. Moving to Hartshill Academy is a really great opportunity to make new friends. If you are coming from a school on your own or none of your friends are coming to Hartshill Academy, please do not worry; there will be plenty of chances to make lots of new friends.

You will be in a HART group with other Year 7s and you will have a HART Coach who you will see every day. There are always lots of competitions between the Year 7 forms, especially on things like HART values points and excellent attendance, where you can earn points for your house.

You will also have lots of opportunities to make friends with the other pupils in your HART group, with the rest of Year 7 during Family Lunch and with older pupils across the academy. We have lots of enrichment clubs which you can join to meet other pupils with similar interests as well.

## What is the behaviour system and how does it work?

All of your teachers and the wider staff at Hartshill Academy have very high expectations.

If, however, your behaviour is not meeting expectations in lessons then your class teacher will give you a verbal warning to remind you to correct your behaviour.

If poor behaviour continues, then you will be removed from the lesson and will receive a forty-minute detention at 3.20pm in the Main Hall. The detention will give an opportunity to reflect on poor behaviours and provide a time where behaviour can be discussed and corrected, ready for the next lesson/day.

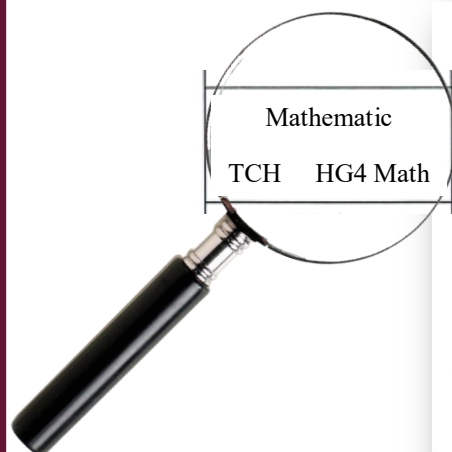
## What does a Year 7 timetable look like?

This is an example of a Year 7 timetable.

On Monday the first lesson is Mathematic with TCH in room HG4. TCH is the teacher's initial and HG4 is the classroom.

If you get confused, do not worry. Show somebody your timetable and they will be able to help you find the right class and the right room.

This is an example of a timetable and is not your timetable



	Mon	Tue	Wed	Thu	Fri
Coa	Form JFR D35	Form JFR D35	Form JFR D35	Form JFR D35	Form JFR D35
1	Mathematic TCH HG4 Mat	PHSE MGA RG3	Science ARE E24	Physical E SKE	French KWH E14
2	Religious GCO RG4	Design & T RTE C15	Art DWR RG5	Physical E SKE	Science SC1 E25
3	History ABB G11 Engl	Mathematic TCH HG4 Mat	Geography KZD GG4 Eng	Mathematic CKW H11 Mat	English SSM D15
R1					
R2	Reading JFR D35	Reading JFR D35	Reading JFR D35	Reading JFR D35	Reading JFR D35
4	French KWH E14	Science SC1 E25	English LJO D11	Music ABL EG3-Mus	Design & T FS1 C15
5	Computer Science AKA CG3	Geography KZD GG4 Eng	Drama JHA DG3-Dra	English SSM D15	History ABB G11 Engl

## What about homework in Year 7?

We have homework that focuses on recall of knowledge, using our academy Knowledge Organisers and reading. We know that research about memory and learning shows that we learn what we think about. We know that we lose new learning if we don't practice recalling it. We use quizzes in class and at home to ensure we develop the retrieval strength of new knowledge. Research also shows us how vital reading is for pupils to be successful, so this means one focus for homework is encouraging all our pupils to read.

### Homework at Hartshill Academy

- ★ Assignments are set on Microsoft Teams by the class teacher
- ★ Homework that is set using Forms are usually quiz questions
- ★ We use online subject platforms for completing homework assignments including Sparx Maths, Educake and Seneca. All assignments set on Microsoft Teams will have links to the online site for pupils to use.
- ★ We use Reading Plus (an online reading program), as a way to encourage all students to read regularly at home.
- ★ All homework is set on Monday morning and is due the following Monday.
- ★ The retrieval practice approach is designed to support pupils with the new demanding GCSEs which rely heavily on the recall of key information.
- ★ The class teacher, the Directors of Learning, their HART coach and SLT will monitor pupil progress.



## *Rewards and Houses*

There are lots of rewards to gain. You can get rewards for your behaviour and for your work. There are achievement points and merits to collect, certificates and badges and also prizes, so lots of great things to work towards achieving. You will find out more about all of these when you come to Hartshill Academy.

Hartshill Academy's approach to behaviour is focused on developing positive actions and habits. It is therefore important that we help pupils to understand that they must take responsibility for their conduct and that the actions that they undertake in life will bring them positive or negative consequences.

Where a pupil makes the effort to make a positive choice, the school aims to recognise this within a process of rewards and recognition. On a daily basis, recognition can take place in lessons too with praise. However, we also publicly recognise the efforts and achievements of members of our school community as an example of the excellence that exists within our academy.

All the merits you earn are added to your house merits total and winners earn the House Cup.



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### *What do I do if I don't know where to go for my lesson?*

You will be given a timetable on your first day at Hartshill. This timetable tells you what subject you have, what room and what teacher.

Lots of pupils worry about getting lost in their first few days and weeks. Once you have been at Hartshill for a few days you will know where all your classrooms are. If you get lost - ask. Don't forget that there will be 210 new Year 7 pupils plus there will be some new staff too and they will perhaps be worried about getting lost too so you are not on your own. There are lots of pupils and staff who can help you find your way if you don't know where to go.

### *What do I do if I need the toilet and I'm in a lesson?*

We realise that coming to secondary school involves lots of changes and we do things differently to primary school because we are a much bigger school.

Pupils should not be going out of lesson to use the toilets, although, we do realise at the start of Year 7 this is something you will have to get used to.

If you have a medical issue it is important that Miss Wallbank, Pastoral Leader or Miss Stubbs, SENCO know this and they will make arrangements for you.

### *What do you do at lunchtime?*

We have Family Lunch for all Year 7, 8 and 9 pupils. At Family Lunch, all pupils in the year group will sit to eat their lunch together, each day, in the Main Hall. Pupils can purchase school dinners (details on this are below) or bring a packed lunch. After Family Lunch, the pupils will have time to play outside.

Family Lunch allows pupils to eat together and get to know each other, creating positive relationships between peers. At Hartshill Academy, being part of a community is an integral part of our school.

Belonging within a team and showing respect and values, which we believe should be evident at all times of the day, including lunchtime.

The menu will run in two weekly cycles. There are no other options available other than the Family Lunch. The cost is just £2.50 each day and includes a main, dessert and a drink of water. The menu features homemade recipes, made with good quality ingredients and locally sourced wherever possible. The updated menu will be shared prior to the start of Autumn Term once it has been finalised.

In order to sign your child up for Family Lunch, please go to the Weduc app to ensure your child has money on their account.

If your child is entitled to **Free School Meals** this will appear on their account automatically each week.

FAMILY LUNCH WEEK 1	
MONDAY	SPAGHETTI BOLOGNAISE & GARLIC BREAD
TUESDAY	COTTAGE PIE
WEDNESDAY	ROAST DINNER
THURSDAY	MACARONI CHEESE & BROCCOLI
FRIDAY	SMALL HOTDOG - SWEETCORN & WEDGES

FAMILY LUNCH WEEK 2	
MONDAY	SAUSAGE, MASH & PEAS
TUESDAY	CURRY, RICE & NAAN BREAD
WEDNESDAY	ROAST DINNER
THURSDAY	MEAT BALLS & PASTA
FRIDAY	FISH, DICED POTATOES & PEAS

### *Break Time?*

Break time is 11.00—11.15am. You can buy a snack and drink from the Main Hall. You can also spend time outside, meeting up with friends, talking or playing games.

### *I've still got some questions not answered.*

After reading through this information carefully, if you still have any questions please email [HHATransitions@midlandat.co.uk](mailto:HHATransitions@midlandat.co.uk) and we will get back to you as soon as possible.

Please use this space below to make a note of any questions that you may have.